



## **b.supreme Volunteer Opportunities**

### **Fundraising Volunteer**

#### **About b.supreme**

Established in 1999 b.supreme is an arts charity which encourages creativity, opportunity and development, creating both grass roots and professional opportunities for girls and women to engage in the arts. We have presented sell-out festivals, battles, events and performances and developed outreach, mentoring and artist development projects specifically celebrating women in hip hop since 2006.

#### **Project**

b.supreme is entering into an exciting new year of project development following a year long consultancy. Our fundraising pipeline incorporates a diverse range of different projects including our Empowerment Day outreach Programme, Queen's Speech Tour and our The Sisterhood of Arts programme of workshops and markets.

This is an exciting opportunity for a candidate who would like hands on experience and training in fundraising. We're looking for someone to work with us remotely for 5-10 hours a week for 4 weeks doing desktop research.

#### **We are looking for someone:**

Who is 18yrs+

Who has an interest in the arts

Has some experience of or is keen to learn how to fundraise

Can spare 5-10hrs pw for 4 weeks

Has excellent attention to detail

#### **Your Responsibilities:**

- Work remotely conducting desktop research on eligible funds
- Create new systems of storing data regularly used for funding bids
- Writing and submitting bids (working with b.supreme Director)
- Attending zoom update meetings with b.supreme Director

#### **In exchange for your time we can offer:**

- A full day fundraising training course
- Hands on bid writing experience
- 3 mentoring sessions
- A reference
- Any travel expenses will be paid for

To apply, please write to us (1 side A4 max) telling us about you and what interests you about b.supreme to [holly@bsupreme.co.uk](mailto:holly@bsupreme.co.uk)

Successful candidates will be invited to an informal online meeting on the 17th February. You must be available to start w/c 27<sup>th</sup> February.

b.supreme Ltd

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